

AUR50116 Diploma of Automotive Management

Course Timetable and Duration

690 hours (44 weeks including holidays)

The classes are allocated 2 days per week for face to face learning sessions. Attendance is compulsory for these sessions. There would be time expected for students to spend for self study (approximately 4 to 8 hours per week). Please contact Menzie's Institute of Technology regarding the available class timetable days.

All theoretical and practical sessions are done at the Menzie's School of Automotive campus and involve face-to-face delivery, practical demonstrations, in class activities and assessments.

Course Structure and Units of Competency

Code	Unit Title and Description	Nominal Hours
AURAEA004	Manage environmental and sustainability best practice in an automotive workplace	30
AURAMA005	Manage complex customer issues in an automotive workplace	50
AURAMA006	Contribute to planning and implementing business improvement in an automotive workplace	120
BSBFIM501	Manage budgets and financial plans	70
BSBMGT502	Manage people performance	70
BSBWHS501	Ensure a safe workplace	60
BSBFIA401	Prepare financial reports	50
BSBFRA403	Manage relationship with franchisor	30
BSBHRM405	Support the recruitment, selection and induction of staff	50
BSBINN502	Build and sustain an innovative work environment	50
BSBPUR402	Negotiate contracts	50
AURAAA002	Determine retail rates for automotive products and services	60