

## FNS50215 Diploma of Accounting

### Course Timetable and Duration

1. Full time study mode: 630 hours (29 weeks including holidays/term break)

The classes are allocated 2 days per week for face to face learning sessions. Attendance is compulsory for these sessions. There would be time expected for students to spend for self study (approximately 8 to 16 hours per week). Please contact Menzies Institute of Technology regarding the available class timetable days.

All theoretical and practical sessions are done at the Menzies School of Business campus and involve face-to-face delivery, case studies, in class activities and assessments.

### Course Structure and Units of Competency

Code	Unit Title and Description	Delivery Hours
FNSACC501	Provide financial and business performance information	60
FNSACC502	Prepare tax documentation for individuals	80
FNSACC503	Manage budgets and forecasts	40
FNSACC504	Prepare financial reports for corporate entities	70
FNSACC506	Implement and maintain internal control procedures	40
FNSACC507	Provide management accounting information	60
BSBFIA401	Prepare financial reports	50
FNSACC301	Process financial transactions and extract interim reports	60
FNSTPB503	Apply legal principles in consumer and contract law	60
FNSTPB504	Apply legal principles in corporations and trusts law	60
BSBITU402	Develop and use complex spreadsheets	50