CRICOS: 02815M  
Policy Number: MITP53  
Policy Name: Fair Treatment and Equal Benefits Policy  

Contact Officer: Campus Manager  
Date Approved: 1st June 2012  
Date of Next Review: 1st June 2014  
Related Policies: MITP11 - Application & Enrolment Policy  

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1.0 PURPOSE

Menzies Institute of Technology supports the concept of equal opportunity and is committed to providing all staff, students and potential students with a working and learning environment which values diversity, respects differences and provides an environment that is safe, healthy, positive, supportive and free from all forms of harassment, bullying and discrimination.

2.0 DEFINITIONS & KEY WORDS

2.1 “The Institute” refers to Menzies Institute of Technology.
2.2 “The Act” refers to the Higher Education Support Act 2003
2.3 “Student/s” refers to all persons enrolled in a unit of study who are, or would be entitled to VET FEE-HELP assistance under clause 43 of Schedule 1A of the Act and all other persons who are not entitled or require VET FEE-HELP assistance.
2.4 Potential Students refers to all persons seeking to enrol in a VET unit of study that meets the course requirements under subclause 45(1) of Schedule 1A of the Act and who are, or would be, entitled to VET FEE-HELP assistance under clause 43 of Schedule 1A of the Act.

3.0 PROCEDURE

3.1 Fair Treatment

The Institute will treat fairly all Students and Potential Students.

3.2 Student Selection

The Institute has open, fair and transparent procedures, based on merit for making decisions about:

a) the selection, from among Potential Students; and
b) the treatment of Students.

Potential Students seeking to enrol in a VET unit of study with the Institute, regardless of their background, circumstances or eligibility for funding, will be assessed for entry to study through the same published entry requirements and through the same process.

Please refer to the section criteria and procedure outlined in MITP11 Application and Enrolment Policy.

The above paragraph does not prevent the Institute taking into account, in making decisions mentioned above, educational disadvantages that a
particular Student or Potential Student has experienced or the fact that the student or Potential Student may be enrolled via a VET restricted access arrangement.

3.3 Publication

This *Fair Treatment and Equal Benefits and Opportunity Policy and Procedure* will be made available to Students and Potential Students through publication on the website [http://www.menzies.vic.edu.au/current-students/policies/](http://www.menzies.vic.edu.au/current-students/policies/).